

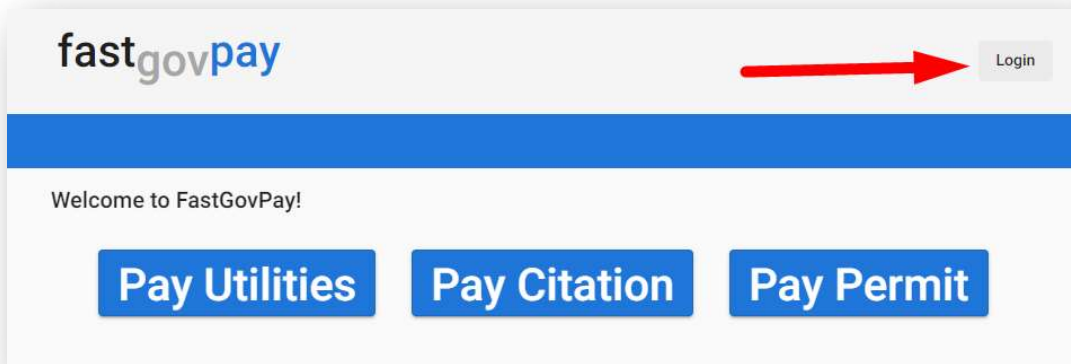


Creating a New Customer Account

Helpful Video - <https://youtu.be/sEOjT3aqONU>

Step 1: Go to <https://www.fastgovpay.com>

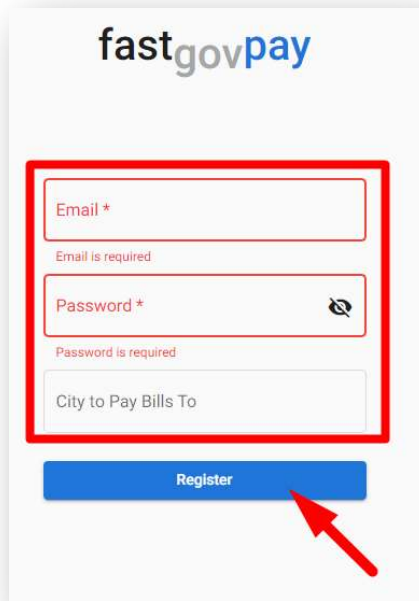
Step2: Click Login.



Step 3: Click Sign up.

A screenshot of the FastGovPay login and sign-up form. The form has the 'fastgovpay' logo at the top. It contains two input fields: 'Username *' and 'Password *'. Below the 'Username *' field is the text 'Username is required'. Below the 'Password *' field is the text 'Password is required'. There is a blue 'Login' button. At the bottom, there are two links: 'Forgot your password? [Reset it](#)' and 'Don't have an account? [Sign up](#)'. A red arrow points to the 'Sign up' link.

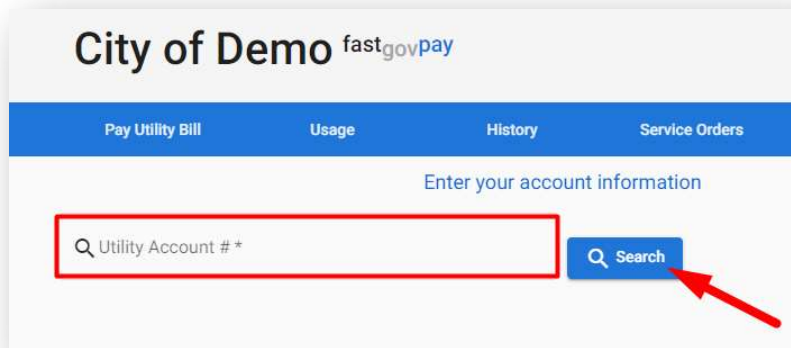
Step 4: Enter email, a secure password, and City to Pay Bills To.



The image shows the fastgovpay registration form. It has a white background with the fastgovpay logo at the top. Below the logo, there are three input fields: 'Email *', 'Password *', and 'City to Pay Bills To'. Each field has a red border and a red asterisk. Below the 'Email *' field, there is a red error message 'Email is required'. Below the 'Password *' field, there is a red error message 'Password is required'. Below the 'City to Pay Bills To' field, there is a blue 'Register' button. A red arrow points to the 'Register' button.

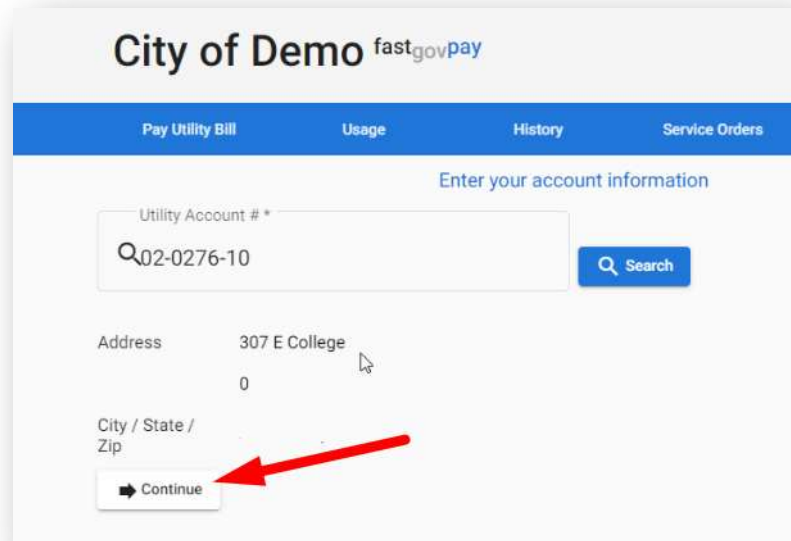
Step 5: Click Register.

Step 6. Enter the Utility Account # (required) and click Search.



The image shows the City of Demo fastgovpay account search form. It has a white background with the City of Demo fastgovpay logo at the top. Below the logo, there is a blue navigation bar with four tabs: 'Pay Utility Bill', 'Usage', 'History', and 'Service Orders'. Below the navigation bar, there is a blue header 'Enter your account information'. Below the header, there is a search form with a red border. The search form has a text input field labeled 'Utility Account # *' and a blue 'Search' button. A red arrow points to the 'Search' button.

Step 7: When you see your Service Address information, click ➡Continue. (If you do not see your information, please contact the City/Organization utility office).



City of Demo fastgovpay

Pay Utility Bill Usage History Service Orders

Enter your account information

Utility Account # *
02-0276-10 Search

Address 307 E College 0

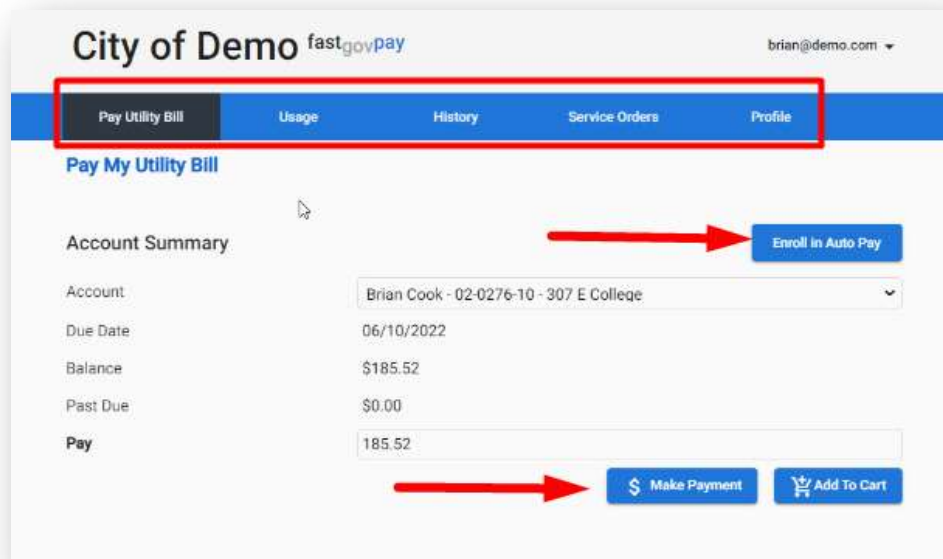
City / State / Zip

Continue

You've created a customer account!

Click the tabs across the top for more activities, including:

- **Pay Utility Bill & Enroll in AutoPay**
- Usage
- History
- Service Orders
- Profile – Add contact information for emails and texts!



City of Demo fastgovpay

brian@demo.com

Pay Utility Bill Usage History Service Orders Profile

Pay My Utility Bill

Account Summary

Account Brian Cook - 02-0276-10 - 307 E College

Due Date 06/10/2022

Balance \$185.52

Past Due \$0.00

Pay 185.52

Enroll in Auto Pay

Make Payment Add To Cart